



Terms and Conditions

Each school may enter as many teams as they wish from Years 9 and 10, and from Years 11 and 12 in the respective competitions.

No team should exceed 6 students.

All work submitted as part of the competition must be the exclusive work of the members of the team as listed on the Submission Form accompanying the entry. This form can be downloaded from the 'Competition' page of the website.

The team(s) representing the school may have advice in preparing its submission. Any advice must be acknowledged explicitly in the final submission stating the name of the person from whom advice was obtained, their job title and their relevant qualifications. A brief description of the matters upon which advice was obtained/given must be included.

Only advice may be provided; no assistance with preparation of the submission will be permitted. Any evidence of assistance with the preparation of the submission will result in disqualification from the competition.

The ideas presented must be the students' own work. Any evidence of plagiarism will result in disqualification from the competition.

The digitally-formatted submission may include:

- Photographs of models
- Scans of plans or other non-ICT created materials in 2D
- Key documentation in digital format
- Video of live presentation of ideas

Please note the word limit for projects entered in the competition is 3000 words.

Digital submissions must be on CD-ROM, memory stick or DVD.

The CD-ROM or DVD must be sent by recorded delivery to arrive at the following address by 5 pm on 11th December 2009. No submissions will be accepted after this time and no submissions will be accepted by any alternative means of sending.

Each team's submission MUST be sent separately with a separate, completed Submission Form, which can be downloaded for the relevant competition year group from the Competition tab of the website www.developingsustainablecommunities.co.uk to:

Address: ENTERPRISE LOWESTOFT CIC
DSC Competition
OrbisEnergy
Wilde Street
LOWESTOFT
Suffolk
NR32 1XH



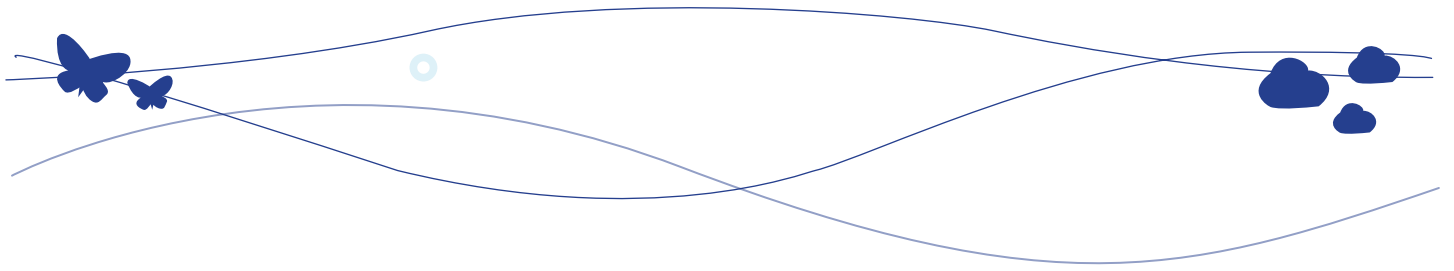
The details required on the Submission Form must include:

- The school's name, address and a named contact person, with contact details
- A list, with dates of birth and the names of all team members for each submission
- A photograph of team members with permission from parents or caregivers for it to be used in appropriate publicity
- Acknowledgement if advice was given in the preparation of the digital submission, with the name of the person from whom advice was obtained, their job title, relevant qualifications and a brief description of the matters upon which advice was obtained/given.

It is the school's responsibility to ensure all documentation is completed correctly, sent by the stipulated means to arrive before the deadline and necessary permissions are in place.

The contact teacher is responsible for guaranteeing the authenticity of the contents of the submission and that it is the work of the named students.

If you have any queries, please contact Enterprise Lowestoft on 0844 3511454, or competition@enterpriselowestoft.co.uk



The judges have been selected for their expertise. Please see the Judging tab on the competition website for further information about the judges and the criteria that submissions will be judged against. **Overall, entries will be judged on the skill and quality of work displayed in the digital submissions.**

IMPORTANT

If your school is entering both competitions there must be no collaboration between the year groups. Any evidence of this will result in disqualification from the competition.

COMPETITION FINAL

If students from your school are selected to take part in the Final in London on Wednesday 10th February 2010, **it is the school's responsibility to ensure that all necessary permissions from parents or guardians are obtained,** including (but not limited to):

- Consent for travel arrangements
- Legally required emergency contact details
- Medical and dietary special needs and
- Permission for photographs and filming.

It is possible that the Final and the Ambassadors' Day, (to take place on Wednesday 3rd March 2010) to which winning students will be invited, may attract regional and national media attention

EQUAL OPPORTUNITIES POLICY

All organisations supporting this competition have clear Equal Opportunity Policies. It is the responsibility of the school to ensure that the selection of their team complies with their own Equal Opportunities Policy and national requirements

DATA PROTECTION

All organisations supporting this competition adhere to data protection legislation and have data protection policies in place.

EXCLUSION OF LIABILITY

Enterprise Lowestoft CIC accepts no responsibility and shall not be liable for any loss or damage whatsoever or howsoever caused (save for death or personal injury caused as a result of the proven negligence of Enterprise Lowestoft CIC) to any school, teacher, team member/student or any other person or entity concerned with any school's entry into this competition and/or in relation to any prize offered in the competition